



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – [info@penmetparks.org](mailto:info@penmetparks.org)  
[www.penmetparks.org](http://www.penmetparks.org)

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## REGULAR MEETING MINUTES

January 18, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chamber 3510 Grandview St, Gig Harbor, WA 98335

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**Call to Order:** The meeting was called to order by President Babich at 6:00 pm

### Commissioner Present:

Amanda Babich, President  
Steve Nixon, Clerk (Zoom)  
Maryellen (Missy) Hill  
Kurt Grimmer  
Laurel Kingsbury (Zoom)

### Staff Present:

Ally Bujacich  
Aiden Krug  
Matthew Kerns  
Nicole Jones-Vogel  
Denis Ryan

### Public:

Jim Braden  
Rob Moore  
Peggy Power  
Glenn Hansen  
Craig McLaughlin  
Hugh McMillan  
Betty Lilienthal

### ITEM 1 President's Report

President Babich informed the Board that Executive Director Bujacich and herself met with Gig Harbor's Mayor, City Administrator, and Parks Director to discuss goals and objectives for each respective organization and how PenMet and City of Gig Harbor can potentially partner on future projects and continue communication between the District and the City. Babich also mentioned Bujacich, Commissioner Kingsbury, and herself met with Senator Emily Randall to discuss the CRC Project. Babich and Bujacich also met with Pierce County Councilperson Derek Young to discuss park impact fees.

### ITEM 2 Executive Director's Report

Executive Director Ally Bujacich reported staff will schedule a community meeting to provide the community an update of the CRC design. Staff has reached out to Tacoma Pierce County Health Department for a PenMet park to be a COVID-19 testing site. The conceptual design of the Re-turfing project will be reviewed in the next CIP Committee meeting and be brought to the February 1, 2022, Board Meeting. Sunrise Beach Park was closed due to a mudslide on the road that leads to the park due to heavy rain. Pierce County was able to clear the road and the park was re-opened.

### ITEM 3 Special Presentations

#### 3a. Job Order Contracting Overview



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Director of Park Services Denis Ryan gave the Board an overview of Job Order Contracting (JOC). Ryan explained the JOC process, how the District could benefit from using JOC, and examples of other entities that use the resource.

## **3b. Park Host Research Outcomes**

Planning and Special Projects Manager Nicole Jones-Vogel presented research findings on park host programs. PenMet staff met with the Fox Island Community and Recreation Association (FICRA) to discuss findings and seek input. Jones-Vogel shared research comparing how other agencies that have park host programs at similar day-use parks compare to PenMet Parks' properties and concluded staff do not recommend reinstating the park host program.

## **ITEM 4 Board Committee Reports**

### **4a. CIP Committee**

Commissioner Grimmer reported the Capital Improvement Project Committee met on January 10, 2022, to discuss the CRC construction project, the Hale Pass renovation project, and the returfing of the multi-purpose turf field project.

### **4b. Finance and Administration Committee: None**

### **4c. Recreation Services Committee**

President Babich reported the Recreation Services Committee met on January 6, 2022, to discuss the Recreation Services RFP and review the responses. There were four submittals for the project, and PenMet staff is scheduled to interview two firms on January 19, 2022.

### **4d. Stewardship Committee**

Commissioner Hill reported the Stewardship Committee met on January 11, 2022, to discuss the park host program research, changes to the scholarship program, and expanding the relationship with Peninsula School District.

### **4e. Standing Committee Reports**

Commissioner Hill reported the Tacoma Narrows Airport Advisory Commission met on January 11, 2022. Officials for 2023 were elected. Commissioner Hill also reported that the Gig Harbor Chamber Government Relations is focused on a tax policy related to Gig Harbor small businesses.

## **ITEM 5 Public Comments:**

The following citizens made public comments:

Jim Braden  
Peggy Powers  
Glenn Hansen  
Rob Moore  
Craig McLaughlin



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## ITEM 6 Minutes

**6a. Approval of Minutes of the January 4, 2022 Study Session**

**6b. Approval of Minutes of the January 4, 2022 Regular Meeting**

Commissioner Kingsbury made the motion to approve the minutes for January 4, 2022, study session, and January 4, 2022, regular meeting, seconded by Commissioner Nixon. The motion was approved with a 5-0 vote.

ITEM 7 **Consent Agenda: None**

ITEM 8 **Unfinished Business: None**

ITEM 9 **New Business**

**9.1 Purchasing Resolutions Requiring One Reading for Adoption: None**

**9.2 Single Reading Resolutions Requiring One Reading for Adoption: None**

**9.3 Two Reading Resolutions Requiring Two Readings for Adoption**

**9.3a Resolution RR2022-01 Approving the Arletta Schoolhouse Renovation Project Budget**

A motion was made by Commissioner Nixon, seconded by Commissioner Kingsbury. Planning and Special Projects Manager Nicole Jones-Vogel provided a project update and staff recommendation to approve the Arletta Schoolhouse Renovation project budget. Staff will update the community using signage, mailers, web/social media updates, and will plan a groundbreaking event.

ITEM 10 **Comments by Board**

Commissioner Hill recognized Hugh McMillan for being in attendance in support of seniors in the community.

ITEM 11 **Next Board Meeting**

February 1, 2022, Study Session at 5:00 pm and Regular Meeting at 6:00 pm at City of Gig Harbor Civic Center Council Chamber.

ITEM 12 **Adjournment:** President Babich adjourned the meeting at 7:19 pm

APPROVED BY THE BOARD ON: 2/1/22

President

Clerk

Submitted By: Aiden Krug

